

CANTONMENT BOARD JABALPUR
ANNUAL ADMINISTRATION REPORT
FOR THE YEAR 2019-2020

1. CONSTITUTION OF THE BOARD

Jabalpur Cantonment Board is a Category 1 Cantonment. The Board consists of 16 members including 8 elected members. The following held the offices of:

President	Brig Rajesh Negi	01/04/2019 to 31-03-2020
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CEO	Shri Rahul Anand Sharma	01/04/2019 to 21/06/2019
	Shri Subrat Pal	21/06/2020 to 31-03-2020

2. ELECTIONS

No election was held during the period under report.

3. REVENUE

(i) Measures taken to Augment Revenue

Revision of Annual Contract of Hoardings / Advertising / rates of Barat Ghar / Grounds / Community Halls have generated additional revenue for the Board. The receipt of Vehicle Entry Tax and Octroi has also increased during the year. Rates of all markets /buildings have been revised about 2-3 times from the previous rates. Income from Hospital also increased Annual Property tax demand and huge arrears were recovered and disputed matters were resolved. Board also imposed property tax on BSNL TTC & T&D Circle Colony. Assessment for the year 2016-2019 was completed during the period.

(ii) Comparison of Tax Rates with Neighboring Municipality Tax rates

All taxes levied in the adjoining Municipal Corporation have been levied in Jabalpur Cantonment.

(iii) Percentage of recovery of taxes against total demand during the year
68%

4. WATER SUPPLY

The Cantonment Board Jabalpur is supplying drinking water through 03 pump houses, 22 tube wells, 02 over head tanks and 04 sump wells. Per capita supply is 100 liters per day. To augment the supply, the Board dug 07 borewells and laid 550 mtrs new pipeline. Regular maintenance of handpumps and submersible pumps are fixed to improve water supply.

5. PUBLIC WORKS

The following public works were executed during the year 2019-2020

(i)	Buildings	Rs. 1,75,37,254/-
(ii)	Roads	Rs. 1,91,38,976/-
(iii)	Drainage	Rs. 1,66,37,971/-
(iv)	Water Supply	Rs. 2,01,48,396/-
(v)	Stores	Rs. 1,87,29,569/-
(vi)	Miscellaneous Public improvements	Rs. 3,24,88,074/-

6. EDUCATION

(i) Schools

Cantonment Board Jabalpur is running 06 Schools viz 01 Higher Secondary School, 02 High Schools, 01 Middle School, 01 Primary and 01 Kindergarten School (Nursery & KG).

(ii) School Management Committees

School Management Committees are running successfully.

(iii) Promotion of Education

- Yoga and Karate have been made an integral part of the school activities with separate Lady Instructors. Separate toilets were provided to girl students in all the schools. Upgradation of classes done in all the schools. Schools were made to run in two shifts for better time management. Summer camps organized. One High School get Higher Secondary affiliation in Science, Commerce and Arts Stream from MP Board of Secondary Education Bhopal in 2019. Covid -19 has resulted into closing the Schools all across the country. During the lockdown period, MP Board launched online programme “DigiLEP” for Schools to promote online classes. Cantt Board schools adopted this procedure.

(iv) **Any other Initiative to promote education**

482 students got scholarship of State Govt. in first round. 03 students of class 8th passed National Cum Means Scholarship exam. Students were provided free uniform, books and stationary. Sports equipments were also provided. Regular Health checkups and Midday meals are provided to students. Exhibition organized on the theme of 150th birth anniversary of Mahatama Gandhi. Various school level competitions of essay writing, painting, slogans, quiz and debates were organized. Got 03 silver medals in School State Hockey Championship at Gwalior. Got 01 Silver medal in School State Basketball Championship at vidisha 01 Silver Medal in School Karate Meet at Jabalpur. 15 Silver medals in Shikhar Meet at Allahabad in Hockey (girls' team).

7. SPECIAL MEASURES FOR CHILDREN

Differently-abled children

52 differently abled children enrolled in "Mudita" Rehabilitation Centre, out of which 02 children were integrated to mainstream school and 03 children transferred to Special School. Special Children are being provided special education, speech therapy, physiotherapy, play therapy, yoga, vocational training, Special Olympic games training, parental counseling, IQ testing, pick and drop through a special van. Nutritious food is being provided to all at zero fee system.

8. ENVIRONMENT AND SANITATION

(i) **General Sanitation**

The general sanitation was satisfactory.

(ii) **Ban on Use of Polythene**

The Board has banned the use of Polythene and single use plastic. Inspection is being done regularly of the shops by Cantonment Board.

(iii) **Efforts made for improvement of Solid Waste Management**

1. 100% Door to Door garbage collection is being done in civil and army area.
2. Garbage is moved in covered vehicles.
3. Garbage from Vegetable Market is sent for composting.
4. Garbage from army and civil areas is being sent to Power Generation Plant, Kathonda.

(iv) **Tree plantation**

10,000 saplings have been planted in the Cantonment.

(v) **Other initiatives**

Swacchta Pakhwara was celebrated throughout the Cantonment. Public awareness programmes were organized and active participation of schools were made mandatory in the campaigns. Many drains were repaired for better sanitation. Rain water / roof top harvesting projects are going on. Cantonment Board Jabalpur is declared as open defecation free by QCI.

9. PUBLIC HEALTH

(i) Hospital and Dispensaries

The Cantonment Board maintains a 40 bedded hospital. Hospital includes the departments as IPD, OPD, CASUALTY, OT services and Support Services.

IPD – Male ward, Female ward, Post Operative Room, Labor Room, Private room & Semi-private rooms -**Total IPD – 3153**

OPD- Orthopedic, Medicine, Cardiology, Pediatrics, Gynecology and Obstetrics, Dental, ENT, Skin and VD, General Surgery, Ophthalmic, Psychiatrist, Counselor Psychologists (Male and Female) including counseling for de-addiction are given. – **Total OPD – 1, 87,019**

Casualty -Emergency services are being provided round the clock by qualified and experienced MBBS doctors engaged on contractual basis with all emergency equipment's. **Total Casualty – 18,205**

O.T. - Fully equipped Labour room and O.T are functioning with good number of deliveries and operations yearly.

Support Services – Hospital digital Registration Counter, Pharmacy, Pathology, and Dental Department running by hospital and Physiotherapy Department, Sonography and Digital X-ray services have been operational under PPP mode.

Total HIV Testing – 697, Total USG Done – 2358, Total X-Ray – 3850

Total Physiotherapy beneficiary - 5531

Family Planning unit - An Urban Family Planning Centre, Homeopathic clinic and DOTS centre run by the State Govt. are also giving their services within the hospital building.

Mission Indradhanus 2.0 also implemented with UFPC under MP govt. **Motilal Nehru Hospital**, UPHC Cantt Jabalpur has achieved No. 1 Position in Jabalpur District for enrolment, Screening and Diagnosis of NCDs (Non Communicable disease.)

(ii) Special Measures taken for Senior Citizens

Senior citizens falling under BPL are provided with free generic medicines available in the hospital. 50% concession is given in all investigations including physiotherapy, except eye and dental. Daily Yoga classes with tea and snacks are run in a fully equipped “Sadbhav” Day Care Centre within the hospital campus. Senior citizens are being treated free of cost on first Thursday of every month and given medicine free of cost for chronic diseases.

(iii) Janani Suraksha Yojana

The Yojana is run in collaboration with Urban Family Welfare Centre within the hospital building.

- (iv) **HIV Testing Facilities**
697 Patients were screened by rapid testing procedure during the period under report.
- (v) **Mobile Dispensary**
One permanent dispensary at Gorabazar is running on all six days in the morning and two days in evening. One Mobile dispensary is giving services four times a week in Karondi in evening hours.
- (vi) **Special Medical Camps**
Blood donation camp organized on Kargil Vijay diwas , Special Leprosy detection camp and health checkup camp organized for sanitary workers, Diabetes detection camp and eye checkup camps organized on the occasion of Defense Estate day . Annual School health checkup done twice a year.
- (vii) **Health care measures for Cantonment Board employees and their dependants**
Health check up camps is organized regularly for Cantonment Board Employees and their dependants.

10. GENERAL ADMINISTRATION

- (i) **Status of Implementation of New Pension Scheme**
New Pension Scheme implemented.
- (ii) **Public Redressal Mechanism**
“Samadhan” a public grievances redressal system and “Suvidha” grievances redressal system for employees are fully functional and a separate building in the name of “Information and Facilitation Center” has been created for this purpose. Samadhan Mobile App is also launched for registering grievances.
- (iii) **Audit of Accounts**
Audit carried out up to September 2019.

11. LAND RECORDS MANAGEMENT AND MODERNIZATION

- (i) **Creation of IT Section**
Separate premises has been created for the IT and related works like Digitization, Raksha Bhoomi, ABAS etc.
- (ii) **Status of Raksha Bhoomi Implementation**
Raksha Bhoomi 5.0 accessed through DGDE MPLS-VPN.
- (iii) **Document Management System**
A separate System installed and Alfresco Software loaded.

(iv) Steps taken to Automatize the Office Process

Computers have been installed in every section. Structured LAN facility provided at Office for implementation of MPLS-VPN project. CCTV cameras installed in Office, Hospital and School. Softwares for paybills, PF, Leaves, Pension developed and being used. For Recruitment Process, application's scrutiny and call letters issuance automated. Online RTI Portal being used for receipt and disposal of RTI applications. Hospital is automated like computerized OPD slip, Investigation slip, IPD procedures and medicine and other inventory is automated. Revenue Section works like bill generation is automated, collection of taxes is done through online payment gateway. Online building plan application software is launched. DAK management software and File Tracking System is being used. Online Birth and Death Certificate software introduced. POS installed for digital transaction at all cash collection counters. Mobile compatible website is launched. DGDE's "Report Encroachment" link is made available on Cantt Board's website and complaints, if any, are being redressed. DGDE's "Common Mobile App" line is provided on Cantt Board's website.

(v) Digitization of office records

File management system implemented and digitization of record have been completed. 33 Compactors and 04 Fire Proof Cabinets installed for safekeeping of records.

12. MARKETS

The Board maintains 225 stalls and shops, one Fast Food Centre, a Sabji Mandi and two new hawker zones have been created under Street Vendors (Protection of Livelihood and Regulation of Street Vending) Act, 2014.

The Cantt Board Jabalpur has renovated Cantt Choupati and constructed new shops for vegetable market at Street No. 1, Sadar.

13. FIRE FIGHTING

The Board has no fire fighting arrangements of its own. One Fire Tender has been provided by Nagar Nigam on which trained contractual firemen have been engaged, fire fighting services of the State Government are utilized as and when required.

14. BIRTHS AND DEATHS

629 births and 264 deaths registered during the year.